



Ahlul-Bayt Islamic School

3025 Albion Road North, Ottawa, Ontario K1V 9V9
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www.abischool.com

2021-22 School Year
Date submitted to office:
202__-____-____

Student Application ~ Short Form

This form may be used for returning students, but not for new students

The long form must be used for new students

For your child's safety, please make sure to update the office when this information changes.

Student's Name _____
First Middle Last

Address: _____
Street Apt. City Province Postal Code

Date of Birth Year _____ month _____ day _____ Gender Male Female

Going to grade _____

Health Card No _____ Province _____ Expiry Date _____

Allergies and Special Conditions:

Parents Information - Required

For your child's safety, please make sure to update the office when this information changes.

Parent #1 _____
Full Name Relationship to student

Address: _____
Street Apt. City Province Postal Code

Phone. Home _____ Mobile _____ Work _____

Please use my Home and/or Mobile and/or Work phone numbers to send me important school notifications.

Email _____@_____ (to receive school notifications & information)

Parent #2 _____
Full Name Relationship to student

Address: _____
Street Apt. City Province Postal Code

Phone. Home _____ Mobile _____ Work _____

Please use my Home and/or Mobile and/or Work phone numbers to send me important school notifications.

Email _____@_____ (to receive school notifications & information)

Legal Guardian(s): Parent #1 Parent #2 Both

VERY IMPORTANT

- Tuition fees are for the entire school year (10 months) and fees are expected to be paid for the full ten-months school year. This is not a monthly tuition system.*
- Students leaving before the end of the school year, for unexpected circumstances, must submit a written or email notice, to the office, two months prior to their departure date. Fees must be paid in full for these two months.*

Paying in Monthly Payments

Your contract is for the full 10-months school year.

However, for your convenience, we offer a monthly payment option as follows:

- Payments may be made in monthly post-dated cheques that are due on the first of each month.*
- Payments can also be made in cash and are due on the first of each month.*
- Uniform, field trips, and books fees are not included in the tuition fees.*
- A non-refundable registration fee of \$150 is required upon registration of each new and returning student.*

Late Tuition Fee Penalty

Tuition Fees are due at the beginning of each Month. Delays in paying tuition fees adversely affect the school in meeting its commitments. Extended delays create an unpleasant situation, whereby our administrative staff needs to make repeated requests to pay, thus creating an inconvenience to both parents and school.

A cumulative penalty of \$20 per month per child will be applied when tuition is not paid one month after the month they are due. Please note that these penalties are not negotiable.

For example, if the January payment for one student is not received by end of February, a penalty of \$20 will be applied on March 1st. If the January payment remains unpaid until end of March, another \$20 will be applied on April 1st, and so on.

If the January payment was for two students, the penalty will double to \$40 per month until paid.

Parental/Guardian Agreement

Parent/guardian name _____ Date of Enrolment _____

I, parent/guardian, declare that I am recommended to complete the long form but decided to complete this short form instead. I declare that I am responsible for all the content of the long form.

I understand that it is my responsibility to keep the school updated with any changes to our contact information, emergency contacts, any related medical condition and allergies of the student.

I hereby agree to the above-mentioned conditions and terms.

Signature of Parent/Guardian

Date