

# **Ahlul-Bayt Islamic School**

## **Parent Committee Bylaw**

### **Article I - Name**

The name of this committee shall be the Ahlul-Bayt Islamic School Parent Committee, hereafter referred to as the Committee.

### **Article II - Purpose (Mission Statement)**

The Committee will work in partnership with the school board to promote communication between parents and the School. The Committee will foster communication among parents to promote parent support of the school mission and active involvement in the programs and activities of the School.

### **Article III – Membership**

Membership on the Committee is restricted to individuals who are either the parents or guardians of a student attending Ahlul-Bayt Islamic School. There shall be (1) individual parent representative for each grade.

### **Article IV - Appointment/Removal of Members**

Members of the Committee are elected by parents and appointed by the school board. The school board shall have the power of terminating a parent representative membership before the end of his/her term. Eligible members shall not belong to the school working staff or have a membership in the school board.

The school board shall be able to appoint one or more members to the committee in the following cases:

- In case of no or not enough candidacy
- Vacancy and election cannot be held

***Membership of a parent representative is terminated when he/she does not attend two consecutive meetings for no justified reasons.***

### **Article V - Length of Term**

Members are designated to represent a particular class. They are appointed to the Committee for a one-year term (beginning Oct 1 and ending Sept 30).

### **Article VI – Officers**

The board shall appoint one elected member as chairman of the committee. The

Chairperson is responsible for setting the agenda for and running of the Committee's meetings. The Chairperson shall be the official channel of communication between the committee and the school board.

### **Article VIII – Meetings**

The Committee shall meet on a monthly basis during the school year. A quorum shall consist of one half plus one of the Committee's parent representatives.

### **Article IX - Roles and Responsibilities**

- To advise the school board on parents views on any matter relating to the school - policies, plans and activities.
- To communicate with parents and to promote cooperation between home and school.
- To contribute to the effectiveness of the school by promoting the involvement of parents and other community members.
- To coordinate cultural events and fund-raising activities upon approval by the school board.
- To make recommendations to the school board on improving the quality of education.
- To work on special projects upon approval by the school board.

### **Article X – Confidentiality**

The committee members shall treat all information, the disclosure of which may have an adverse affect on the students/parents or the school, as confidential and that all such information shall remain the property of the Board.

### **Article XI - Bylaw Amendments**

The school board shall have the power to make, amend and/or alter the Bylaws of the Committee.

### **Article XII – Miscellaneous**

- **A staff member, selected by the school, can act as a Liaison between the committee and the school. The staff member shall be responsible for attending the committee's meeting and communicating activities/events to the principal.**
- Children's behavioral and academic issues shall **not** be addressed by the committee, rather through the teacher and/or principal.